

Office Hours:

Monday - Thursday: 10.00am - 2.00pm
 Friday: 10.00am -12.00 noon
 Sunday: 10.00 -12.00 noon
 Registered Charity Number 242552



Cranbrook United Synagogue
 Schaller House, 22 Beehive Lane, Ilford IG1 3RT

T: 020 8629 2780

E: admin@cranbrooksynagogue.org.uk

W: www.cranbrooksynagogue.org.uk

Date as Postmark

Dear Member,

NOTICE OF AGM

I am writing to give you notice that the AGM for Cranbrook United Synagogue will be held on **Tuesday 4th May 2021 at 8pm** via a Zoom Meeting (details to follow). Details and the dates of the online and telephone Polls will follow at a later date. This will be online via the US Member Portal and/or via a confidential telephone poll.

[No person shall be duly nominated unless he or she shall have been nominated by at least three members who are themselves qualified to vote (or nominate) under the United Synagogue Bye Laws.

Any nominations must be made on the form on the reverse side of this letter. Nomination forms should be signed, scanned and emailed back to admin@cranbrooksynagogue.org.uk or posted to the Synagogue Office before **3pm on Tuesday, 13th April 2021**. All nominations received after that time, or containing a greater number of names than there are respective offices to fill, will be invalid. The list of members of the synagogue may be seen by arrangement with the Administrator.

Please note that a candidate will not be eligible for election unless he or she has signed that he/she is willing to stand for election and to act in accordance with the terms of the United Synagogue Constitution.

A candidate may not stand for more than one local Honorary Officer position

The persons entitled to vote (or nominate) at the elections must be members of this synagogue, of the age of eighteen years and upwards who shall during the whole of the twelve months immediately preceding the date of election have been members of any of the Member or Affiliate Synagogues (that is to say either during the whole of the period at one or during part at one and the remainder at another or others of the Member or Affiliate Synagogues) and shall not, at this date, be more than a year in arrears in payment of their accounts to the United Synagogue.

Any candidate, who so wishes, may send a photograph of him or herself together with an outline of their experience and/or platform must do so 7 days before the AGM.

PTO

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Please note that a list of candidates, who have been duly nominated for various positions, will be distributed 7 days prior to the AGM.

Please note that the reports for the AGM will be sent out prior to the meeting and you will have the opportunity to submit any questions into the Shul Office either by email or post by **3pm** on **Wednesday 28th April 2021**. The questions will be addressed at the Zoom meeting. No other questions will be taken at the meeting.

Yours sincerely,

Estelle Lyons

Administrator, Cranbrook United Synagogue